PARISH OF ST. LUKES HUBBARDS ANNUAL GENERAL MEETING YEAR ENDING DECEMBER 2023



ALMIGHTY AND LOVING FATHER, CREATOR OF HEAVEN AND EARTH, WE PRAISE YOU AND ADORE YOU. YOU ARE THE KING OF KINGS. AS WE ARE GATHERED HERE TODAY FOR OUR ANNUAL GENERAL MEETING, SEND US YOUR HOLY SPIRIT TO BE OUR GUIDE AND GIVE US WISDOM AND ENLIGHTEN OUR MINDS AND LET YOUR LOVE BE UPON US. MAY THIS MEETING BRING HOPE AND GROWTH IN OUR PARISH. THANK YOU LORD FOR THIS PRECIOUS TIME YOU HAVE GIVEN US. ALL THIS WE PRAY THROUGH OUR LORD JESUS CHRIST, YOUR SON, WHO LIVES AND REIGNS WITH YOU IN THE UNITY OF THE HOLY SPIRIT ONE GOD NOW AND FOR EVER. AMEN

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AGM Saint Luke's Parish, Hubbards Year ending December 31, 2023 Opening prayer

Review of formal procedures for AGM motions and discussions

Election of the chair

Review of minutes from the 2022 AGM

Business arising from the minutes

Reports (excluding Financial)

Reports question period

Motions arising from reports

Motion to receive all written reports

Financial report

Financial report question period

Motion to accept Financial Report

The Budget for 2024

Budget question period

Motion to accept budget

New Business

Nominations

Warden(s), Synod Delegate (and Alternate).

Regional Council Delegate

Vote on Nominations

Closing Prayer

Adjournment

Parish Statistics 2023

Baptisms

None

Weddings

Jacob Ryan WENTZELL and Morgan Jean ANDREWS (August 5th, 2023 – St Luke's Anglican Church)

Funerals/Burials

Jollimore, Michael Wayne	18 Feb 2023
Dorey, Glenn Albert	27 Feb 2023
Duncan, Hilda Iona	30 Mar 2023
Hurshman, Christina Frances	13 Apr 2023
Arnold, John Willard	7 Aug 2023
Young, Joyce Irene	18 Apr 2023
Harnish, Trevor Jonathan Albert	6 May 2023
Fillmore, Betty Catherine	13 May 2023
Dauphinee, Doris Shirley Virginia	12 Apr 2023
MacLean, Jeanine Louise	16 May 2023
Snair, Roy Earle	3 Jun 2023
Snair, Carol Anne	3 Jun 2023

Harnish, Beulah Beatrice	16 Jun 2023
Harnish, Edith Louise	22 Sep 2023
Christen, Deborah Lorine	22 Sep 2023
Abue-Hamad, Leila	13 Sep 2023
Harnish, Grace Marie	18 Oct 2023
Clark, Bernard Maurice	10 Oct 2023
Harnish, Linda Cecile	21 Nov 2023
Hill, Alfred	5 Aug 2023
Snodgrass, Ellen	5 Aug 2023
Arnold, Kathryn Luane	11 Aug 2023
Janes, Walter(Danny)	5 Aug 2023
Murphy, John	18 Aug 2023

DEACONS REPORT FOR 2023

The following is a summary of my main activities for the year 2023.

<u>Parish</u>

I officiated in 14 funeral services/interment of ashes and assisted the rector in three others. In most cases this also involved meeting with the family to make arrangements. I acted as the primary point of contact for the funeral home.

I regularly acted as deacon at services of Holy Eucharist. I also presided and preached at 12 services of Morning Prayer as well as Evening Prayer and imposition of ashes on Ash Wednesday. With Joanne Eldershaw I again held a service of Morning Prayer at St Mark's half way through the winter closure.

With concurrence of parish Council and a great deal of support from a lot of people, initiated Café Church on a trial basis for the months of July and August. It went well and, with continued support, it is still going on.

The Meditation Group continues in the parish hall every Tuesday.

Continued to coordinate and participate in Monday Devotions at Shoreham Village and visit residents where possible. The Devotions team includes Brenda Munro and Carol Simms. Carol also provides hand care for the residents. I presided at four weekly church services at Shoreham as part of the clergy rotation.

As of the end of 2023 I ceased to be superintendent for Pine Hill and St John the Baptist cemeteries but I continue to be on the Cemetery Committee to provide support where possible.

Wherever possible I supported others in their missional initiatives and administrative activities.

<u>Regional</u>

I attended regular Regional Council and Clericus meetings.

<u>Diocesan</u>

I supported the Community of Deacons by attending regular meetings and coordinating the submission of articles for "The View From the Deacon's Bench" in the Diocesan Times .I attended the annual Clergy Retreat in PEI in June and a Deacon's retreat in Tatamagouche in November.

<u>Other</u>

It is an honour and privilege to serve God as a deacon in this parish. I would thank everyone whose support and cooperation make it a pleasure. And I would like to thank everyone who supported the parish in any way during the past year and helped share God's love in the community.

Wardens Report

As another year has quickly passed, many things have happened in our parish. After having the drainage problem fixed last Christmas, thankfully there have been no further issues with that, also having parking barriers in place will help the situation. Winter church progressed as usual, and we all enjoy the services and fellowship afterwards.

We lost a valued member this past year, Hilda Duncan, having a beautiful memorial service for her in May.We celebrated the 175th anniversary of St Luke's and held "open Church" for anyone who wanted to come in and look at our beautiful church. There were many pictures on display thanks to the Hubbards Heritage Society. A big transformation is our front steps. The old wooden ones removed, and new cement steps done with new platforms in the front as well as new cement around to the side door for easy wheelchair access. New rails were also installed, much funding given to us by the Shatford Trust. Many thanks to Steven Hare and his team for a wonderful job. On Oct 15 Rev Sandra Fyfe along with Rev Taunya Dawson did a tree dedication in Bishops Park, planted by Susan and Brandon. Another Parish mail out was put in place again asking for donations for the exterior upkeep of St Luke's. On November 26th Rev Tauyna Dawson led the service at St Mark's for the memory tree service. It was well attended. That was her final service with us. She gave her resignation to Bishop Sandra Fyfe. We wish Taunya, Peter and their family all the best and thank her for the past year a half for her service. Rev Ann Turner joined us before Christmas to fill in and will be with us until a priest in charge can be found. This has been quite an eventful year and here is hoping for a prosperous year to come.

Sincerely submitted, Susan and Wayne

Ministry Report/Lay Readers

The lay ministry team continues to work as a group. We worked with Rev Taunya to set the schedule for three month periods. Rev Jerry set a Sunday off and the team decides on the weeks they were/are able to fill in. The last few months we have had a scheduled time that we were following monthly. We have continued on this schedule with Rev Ann. A few of our team have partipated at the yearly conference where the keynote speaker was Bishop Sandra and a couple of others were with her to answer any questions we had. We also participated in a funeral workshop on Jan 2, 2024.

We also work with the music team, Peter, Carol, Donnie and Joanne along with Brandon to ensure everything is ready to go for the upcoming services.

Their dedication is priceless.

Respectfully submitted

Lyda Miller

Fort Sackville/Rivers to Trails Regional Council Report – 2023

Rev. Brieanna Andrews is our Archdeacon. There are 13 parishes in our region. Of these, 6 have a full-time rector, 1 has a part-time rector, 4 have a part-time Priest-in-Charge and 2 have no Priest-in-charge, but have some Sunday service coverage (outside of Licensed Lay Ministry led services).

The motion to change the Region's name from Fort Sackville to Rivers to Trails has been passed at Regional Council and has been recommended to Bishop Sandra.

There were 3 meetings held in 2023. There was a Regional event held on April 20th (Dreaming and Discussing) to discuss opportunities for shared ministries and other ideas. Six from St. Luke's participated in this event. There was also a Regional Confirmation held on December 17th, with 8 candidates from the Region. Members of Regional Council are clergy associated with St. Luke's (including our ordained deacon, Rev. Jerry), Synod delegates, and 2 elected representatives – currently Judy McCreath and Joanne Eldershaw.

Respectfully Submitted, Joanne Eldershaw & Judy McCreath

Altar guild report

At St Luke's we have 4 people (2 teams) on the altar guild, and we continue to work together for a month on and a month off.

Rev's Jerry and Bill on one team and Susan and Lyda on the other, but we fill in if needed at other times or just to lend a hand in the cleanup.

We would welcome new members to join us. It only takes about 20-30 minutes on the weeks that there is Holy Eucharist.

Change the hangings and set the table before the service and then cleaning up after the service.

On Morning Prayer services hangings may need to be changed.

We also have our flower expert Paula Bremner who always creates the beautiful flower displays mostly out of her own garden.

Susan and Patrick again this year brought the tree into the church and had it ready for Susan and Lyda to decorate. Susan also ensured that the advent wreath was ready to go before advent started.

At St Mark's Joanne and Judy set the table and usually have beautiful wildflowers set up in the window. Respectfully Submitted Lyda Miller

ST. LUKE'S OUTREACH MISSION GROUP ANNUAL REPORT 2023

We at St. Luke's Outreach Mission Group strive to identify, and meet the needs of those in our community and beyond. We are here to serve, encourage and give. We do our best to contribute to the common good, helping to make our community and the world a better place to live, work and play. Due to the generosity of family and friends of St. Luke's Parish, and generous donations from friends, we have been able to give the following in 2023.

January/23 - \$100 gas card for a parishioner.

January/23 - \$100 Tim Horton's gift card for a parishioner's family

Feb/23 – Purchase two small tables for St. Luke's Church hall

Feb/23 - \$200 matched for fundraiser for a Ukrainian family. Total raised for the family was \$820. A beautiful baby sweater set was also donated to the family by a generous parishioner.

March/23 - \$300 donated through PWRDF for Syria/Turkey earthquake survivors.

June/23 - \$200 to Derrick Lang for seed money, to provide local support for 1st responders and veterans.

June/23 - \$500 to buy supplies and pizza for Black Point Comfort Centre for Tantallon wildfire victims.

July/23 - \$654.35 given to a needy local family

July/23 - \$1,443.39 for new material to replace front steps of a local senior's home. Builder provided free labour. \$50 gas card given to builder as a thank you for a job well done.

Aug/23 - \$480 given to local needy family.

11. Sep t/23 - \$205 to ACES school to pay for school supplies for two families.

12. Oct /23 - 256.96 to Lions Club to offset expenses for Appreciation Dinner for 1^{st} responders.

Dec/23 - \$500 to PWRDF towards a well.

Dec23 - \$500 to a local single parent and 3 children for Christmas

Dec/23 - \$200 to a local needy senior for Christmas.

Dec/23 - \$200 Irving gift card to a local young couple, for fuel.

Dec/23 - \$25 Independent gift card to 10 seniors living in Hubbard's Manor.

ONGOING ACTIVITIES

Mission to Seafarers Shoebox Campaign - \$365 was collected

in November plus some items for this campaign. Thank you to Brenda Munro for organizing this project and thank you to everyone who contributed.

<u>Card Ministry</u> – Cards are sent to those who need encouragement, well wishes, sympathy or thinking of you. Thank you Carol Webb and Brenda Munro for this ministry.<u>Meditation Group</u> – Thank you to Rev. Jerry who continues to lead this group every Tuesday at 11:00 <u>Shoreham Village</u> – Twice a month a group of dedicated volunteers meet at the nursing home to share devotions with the residents. Thank you to Rev. Jerry for his guidance. Volunteers also do friendly visits, hand therapy, feedings and church services on a regular basis.

Local Food Bank - We continue to support our local food bank, by collecting food items, and money on a regular basis, throughout the year.

<u>St. Luke's Parish News</u> – Thank you to Rev. Jerry for putting together our quarterly newsletter. The newsletter keeps everyone updated on parish happenings.

Decorating St. Luke's and St. Marks – Thank you to all involved who decorated our churches for Easter, Thanksgiving and Christmas.

<u>Recognizing local Businesses</u> – Periodically throughout the year, our Outreach group recognizes local businesses by buying them a treat and writing a note acknowledging how much they are appreciated in our community.

<u>Remembrance Day Program –</u> St. Luke's hosted a program marking Remembrance Day with songs, poems, reading and music and refreshments. Children from Shatford Memorial School, grades 5&6 were in attendance. Thank you to Brenda for organizing this event.

Lenten Lunch – A Lenten lunch was held in March in St. Luke's Parish Hall.

<u>99th Birthday Celebration –</u> Our very own Hilda Duncan turned 99 on January 29th, and we held a Birthday party celebrating this beautiful lady.

<u>Movie/Craft Night -</u> in December Susan and Lyda organized a movie/craft night. Eleven children enjoyed a movie, did a craft and had treats. Thank you girls.

<u>Two Coves Café –</u> The café continues to serve hot coffee, tea and treats every Thursday morning from 9-11. It is free to anyone who would like to attend. A great place to socialize, play cards or just hang out. An average of 25 people from our church and beyond enjoy this special time and place. The ongoing generosity of the patrons, has helped our Outreach group give back to the community and beyond. We thank everyone involved who have made this café a special place to come and enjoy. We are here to spread God's word and share his love with the community and beyond.

Matthew 25 "For I was hungry and you gave me food, I was thirsty and you gave me drink, I was a stranger and you welcomed me, I was naked and you clothed m, I was sick and you visited me, I was in prison and you came to me."

Respectfully submitted, Carol (Chair)

St Luke's Anglican Church Women's Annual Report

Almighty God, we pray for your blessing, grace on our work and witness as Anglican Church Women in Canada. It has been a normal year for the ladies of St. Luke's Anglican Church. We all have a talent to share. The ACW is always looking for new members. This year we raised funds by participating in a Yard, Bake, Plant & Book Sale June 24, a Variety Show at the Shore Club on August 1, our annual Christmas Sale Nov 25 and sale of church calendars. The vast majority of our funds are used to support St. Luke's church in meeting its commitments which included sending funds to cover a portion of the church insurance. We hosted many receptions in the church hall. Special baskets were delivered before Christmas to some of the elderly and shut in of the parish. We will all pray for an even better year in 2024.

Respectfully submitted: Cynthia Sims

Parish of St. Luke's Cemetery Committee Report for 2023

The Cemetery Committee held one meeting this year in October as a full committee meeting. Jerry and Jim met together to update the Conveyance of a Burial Lot form used for the purchase of plots. We appreciate all their time and effort to get this completed. Jim, Terry and Cherie had many meetings at Scotia Bank and/or phone calls to initiate the Committee's ability to use e-transfers to pay bills. We certainly appreciate all the extra time and effort put in by Laura Whalen from Scotia Bank in Tantallon. We now are able to use e-transfers to pay bills. Regular maintenance, which includes mowing, raking and cleaning up nature's debris, continued throughout the year. Extra work had to be done during May and June to clean up from a storm which had left a great amount of debris. The graveyards and cemeteries continue to be maintained by two contractors, Ralph Shatford and Lynn Harnish. The gate for The Baptist Graveyard next to Shatford Memorial School was adjusted to allow for the size of the mower used there. We had planned to repair and/or replace the wooden fencing on either side of the entrance to Pine Hill; however, this has been deferred to 2024. One of our members, Jerry Cavanaugh, has decided to stay on as a member, but step back from direct responsibility of the cemeteries. Jerry has been quietly maintaining these cemeteries for many years and we wish to thank him for all he has done. Next year we will focus on recruiting new volunteers for this committee. We will be looking for a volunteer or 2 to take over some the responsibilities Jerry had been doing; Cemetery maintenance and plot purchases.

Respectfully submitted, Terry MacLean and Cherie Kennedy

Our members are: Jerry Cavanaugh and Floyd Shatford (Maintenance and plot purchases of cemeteries) Terry MacLean (Treasurer) Andy Hare (Financial Advisor) Gary Simms (Advisor) Jim Breeze (Advisor) Cherie Kennedy (Chair)

Synod Report

Synod was held on May 26-28, 2023 with Rev Jerry, Susan, Rev Taunya and Lyda attending.

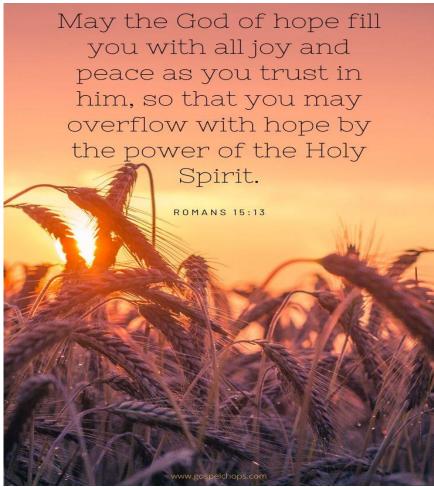
There were different presentations and many resolutions that were proposed. One presentation was Indigenous Drumming and a few family stores from the representative when you hear what this family went through it was very moving. Presentations from Anglicans powering potential, VSST, PWRDF, Anglican Foundation, Connectors, Ecology Action Center, Efficiency NS.

Many of the resolutions were quick as some were just a change of wording. One motion was tabled to 2025 Lay Ministry under Episcopal license.

PWRDF spoke about finding homes for the displaced people of the Ukraine. They were able to help buy 7 ambulances for areas that needed them, also buying solar panel "suitcases" for safe birthing for women. The same fundraiser that Carol led for us here at St Lukes.

It was great to hear what committees are doing with their time.

Yours respectfully Lyda Miller



Parish of St. Luke's Hubbards Financial Statements

For the Year Ending December 31, 2023



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Receipts Parish of St. Luke's Including Churches	2023	2022
Receipts	\$	\$
Collections - St Luke's	49,340	53,897
- St Mark's	5,630	6,328
Loose including Sunday School	1,061	438
Memorials & Bequests	58,817	52,265
ACW	4,200	2,500
Rental	670	450
Donations	8,290	1,330
Grant – J.D. Shatford Memorial Trust	13,014	
Investment income (from Endowment Account)	8,276	6,492
Fundraising		1,179
HST rebate		
PWRDF	1,969	2,647
Transfer from Savings account	3,500	
Total Receipts	154,767	127,526
Expenditures		
Ministry		
Stipend	18,305	13,844
Employee benefits	6,967	3,819
Housing allowance	12,000	8,000
Vehicle expense	1,986	2,155
Replacement ministry	600	254
Total Ministry	39,858	28,072
Parish expenditures		
Music	6,850	6,995
Christian Education expense	241	502
Repairs & maintenance	3,093	6,305
Electricity - St Luke's	1,300	1,233
- St. Mark's	491	281
Fuel - St Luke's	7,572	7,604
Insurance (parish/churches)	8,638	7,279
Capital expense	25,246	4,469
Telephone (Parish hall and internet)	1,818	1,600
Total Parish Expenditures	55,249	36,268
Continued page 13		
Other		
Diocesan allotment	10,956	15,543
Transfer to ACW (from Memorials & Bequests above)	10,714	

Supplies and office	2,563	3,547
PWRDF	1,969	3,170
Bank charges	168	
Miscellaneous	1,115	431
Re-invest endowment investment income	8,276	6,492
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Transfer to Endowment Fund	32,856	50,000
HST expense	6,019	2,631
Total Other Expenditures	74,636	81,814
Total All Expenditures	169,743	146,154
Net receipts less expenses	-14,976	-18,628
Cash, January 1	26,729	45,395
Cash, December 31	11,753	26,729
Restricted Capital Reserve Fund	315	3,815
Total Cash Position, December 31, 2023	11,438	30,544

Parish of St. Luke's Hubbards ACW	2023	2022
	\$	\$
Receipts		
Fundraising/catering	6,946	5,549
Donations	888	1,000
Calendar's		201
Outstanding cheque	230	
Memorials and bequests	11,114	
Total receipts	19,178	6,750
Expenditures		
Transfer to St. Luke's Church	4,200	2,500
Food and supplies	210	308
Flowers and Memorials	331	689
Supplies/calendars etc	65	
Donations food bank/ S. Lewis FDN	100	
Miscellaneous	100	130
Total expenditures	5,006	3,627
Net receipts / expenditures	14,172	3,123
Cash, January 1	10,772	7,649
Cash, December 31, 2023	24,944	10,772

Parish Outreach Committees ACW/ Outreach	2023	2022
	\$	\$
Receipts		
Donations	1,197	1,966
Two Coves Cafe	7,793	4,364
Total receipts	8,990	6,330
Expenditures		
Food & supplies	5,961	
Mission to Seafarers	1,442	685
Our Daily Bread	150	100
Flowers and gifts	500	2,100
Community outreach		764
Environmental Group	100	
Transfer to Parish		500
Total expenditures	8,153	4,149
Net receipts less expenditures	837	2,181
Cash, January 1	2,780	599
Cash, December 31, 2023	3,617	2,780

5(a) Endowment Funds (CTF)		
	2023	2022
	\$	\$
Diocese Consolidated Trust Fund (Market value)	213,397	191,335
at September 30 2023		

Each year the value of the Endowment Fund (CTF) is recorded at September amounts due to timing of receipt of any reporting from the Diocese for the last quarter of year.

Parish of St. Luke's		
Restricted Capital Reserve Fund		
for the year ended December 31, 2023		
5(b)		
	2023	2022
Receipts	\$	\$
Miscellaneous		8,712
Interest income		
Total receipts		8,712
Expenditures - Capital incl HST)		
Exterior painting		11,000
Sidewalk restoration		1,866
Roofing repairs		360
Transfer to Parish account	3,500	
Total expenditures	3,500	13,226
Net receipts less expenses	3,500	-4,514
Cash, January 1	3,815	8,329
Cash, December 31, 2023	315	3,815

	2023	2022
Receipts	\$	\$
Investment income from Perpetual Care	18,266	18,044
Lot sales including Perpetual Care	2,000	6,000
Rental to film company		
Donations/memorials	50	25
Total receipts		
Expenditures		
Diocese re perpetual care	1,200	3,600
Maintenance	14,914	15,552
Supplies	75	
Advertising (supervisor position)		115
New sign and installation		418
Miscellaneous	32	25
Total expenditures	16,221	19,710
Net receipts / expenditures	4,095	4,359
Cash, January 1	87,717	83,358
Cash, December 31, 2023	91,812	87,717
Perpetual Care Funds Held in Trust		
by Diocese at Fair Market Value	2023	2022

	\$	\$
Pine Hill Cemetery	193,943	182,811
St. John's Cemetery	27,389	25,817
St. James' Cemetery	41,666	39,275
Old Baptist Cemetery	5,949	5,608
Bishop's Park	11,223	10,579
Not allocated	182,891	172,393
Total Funds in Perpetual Care463,061		436,483
At this time. Income received is to December 31, 202	3.	

	Actual	Budget 2024
	2023	
Receipts	\$	\$
Collections - St Luke's	49,340	50,000
- St Mark's	5,630	5,000
Loose including Sunday School	1,061	500
Memorials & Bequests	58,817	10,500
Transfer from ACW	4,200	5,000
Rental	670	1,000
Grant -J.D. Shatford Memorial Trust (steps)	13,014	
Donations	8,290	1,000
Fundraising	0	5,000
Investment income (from Endowment funds CTF)	8,276	8,500
Endowment funds redemption	0	10,000
HST rebate	0	2,000
PWRDF	1,969	2,000
Transfer from Savings Account	3,500	
Total Receipts	154,767	100,500
Expenditures		
Ministry		
Stipend	18,305	5,000
Employee benefits	6,967	3,500
Housing allowance	12,000	5,000
Vehicle expense	1,986	1,000
Rector's Cell phone	628	0
Replacement ministry	600	5,000
Total Ministry	40,486	19,500

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Parish expenditures		
Music	6,850	7,000
Christian Education expense	241	2,000
Repairs & maintenance	3,093	4,000
Electricity - St Luke's	1,300	1,500
- St. Mark's	491	500
Fuel - St Luke's	7,572	8,500
Insurance (parish/churches)	8,638	10,000
Capital expenditures	25,246	10,000
Telephone (Parish hall and internet)	1,190	1,500
Total Parish Expenditures	54,621	45,000
Other		
Diocesan allotment	10,956	12,000
Transfer to ACW (from Memorial & Bequests above)	10,714	
Supplies and office	2,563	3,000
PWRDF	1,969	2,000
Bank charges	168	200
Miscellaneous	1,115	1,000
Re-invest investment income (CTF)	8,276	8,500
Transfer to endowment fund	32,856	
HST expense	6,019	4,500
Total Other Expenditures	74,636	31,200
Grand Total Expenditures	169,743	95,700
Net receipts less expenses	-14,976	4,800
Cash, January 1	26,729	11,753
Cash General Account, December 31	11,753	16,553